Plan International (India Chapter) Statutory Audit for the year ended March 31, 2017

Chartered Accountants

Golf View Corporate Tower - B Sector-42, Sector Road Gurgaon -122 002, Haryana, India

Tel: +91 124 464 4000 Fax: +91 124 464 4050

# INDEPENDENT AUDITOR'S REPORT

To the Members of Plan International (India Chapter)

# Report on the Financial Statements

We have audited the accompanying financial statements of Plan International (India Chapter) ("the Society"), which comprise the Balance Sheet as at 31 March, 2017, and the Income and Expenditure Account for the year then ended, and a summary of significant accounting policies and other explanatory information.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Society in accordance with accounting principles generally accepted in India, including the Accounting Standards issued by the Institute of Chartered Accountants of India (ICAI). This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Other Matters

We have also issued an Audit Report under section 12A(b) of the Income Tax Act, 1961 on the financial statements of the Society.



Page 1 of 2

Chartered Accountants

# Opinion

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give the information required by the applicable Accounting Standards issued by Institute of Chartered Accountants of India in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) in the case of the Balance Sheet, of the state of affairs of the Society as at 31 March, 2017; and
- (b) in the case of the Income and Expenditure Account, the excess of expenditure over income for the year ended on that date;

& A53

Gurgaon

For S.R. Batliboi & Associates LLP

Chartered Accountants

ICAI Firm's Registration Number: 101049W/E300004

Per Sanjay Bachchani

Partner

Membership Number: 400419

Place: Gurgaon

Date: 19 August 2017

# Plan International (India Chapter) Balance Sheet as at 31 March 2017

(All amounts in Rupees)

	,957 ,957 ,767		3,027	5,735	9,192	8,978	276,0	900'9	1,741
Total	13,60,59,017 2,24,03,957 13,78,28,767 29,62,91,741		4,47,69,027	2,20,95,735	29,14,37,786 6,38,19,192	35,52,56,978	8,10,60,972	27,41,96,006	29,62,91,741
As at 31 March 2016 NFCRA	13.60,59,017 2,14,58,957 1,59,07,681 17,34,25,655		40,19,186	28,50,486	21,09,33,037	22,23,21,752	5,17,46,583	17,05,75,169	17,34,25,655
FCRA	9,45,000 12,19,21,086 12,28,66,086		4,07,49,841 2,15,04,592	1,92,45,249	8,05,04,749	13,29,35,226	2,93,14,389	10,36,20,837	12,28,66,086
Total	11,86,32,161 3,62,03,245 13,06,76,583 28,55,11,989		4,78,47,367	1,99,61,489	25,97,73,163	33,32,17,753	6,76,67,253	26,55,50,500	28,55,11,989
As at 31 March 2017 NFCRA	11,86,32,161 3,52,10,770 1,59,07,681 16,97,50,612		44,07,214	24,56,609	21,72,39,040	23,15,11,375	6,42,17,372	16,72,94,003	16,97,50,612
FCRA	9,92,475 11,47,68,902 11,57,61,377		4,34,40,153	1,75,04,880	4,25,34,123	10,17,06,378	34,49,881	9,82,56,497	11,57,61,377
Schedule	I(a) I(b) I(c)		2		ε.	4	160		
	SOURCES OF FUNDS General funds Corpus Funds Restricted funds	APPLICATION OF FUNDS	Fixed assets Gross block	Less: Accumulated depreciation  Net block	Current assets, loans and advances Cash and bank balances	Loans and advances	Less: Current liabilities and provisions Current liabilities and provisions	Net current assets	

Significant accounting policies and notes to the accounts

9

The schedules referred to above form an integral part of the financial statements.

As per our report of even date attached

Firm Registration No.: 101040We 300004 For S. R. Batiliboi & Associates LLP Chartered Accountants

Membership No.: 400419 Sanjay Bachchani

Place: Gurgaon Date: 19 August 2017

For and on behalf of Plan International (India Chapter) 

Bhagyashri Dengle Executive Director

Place: New Delhi Date: 19 August 2017

Dr. J.V.R. Prasada Rao Secretary Prabha Pande Treasurer

Irabba Pande

Place: New Delhi Date: 19 August 2017

Place: New Delhi Date: 19 August 2017

# Income and expenditure account for the year ended 31 March 2017 rlan internacional (india chapter)

(All amounts in Rupees)

1,64,52,225 18,77,383 1,22,58,202 45,14,285 69,39,401 1,34,191 3,35,30,823 5,52,23,390 23,82,99,504 17,53,74,605 32,53,281 81,98,735 9.85,59,463 5,66,642 17,68,306 ,27,58,363 6,10,16,141 28,05,903 12,56,117 13,89,297 24,78,08,643 29,62,91,738 ,28,46,366 96,50,480 6,32,64,753 2,46,45,545 3,59,777 73,13,87,650 1,25,24,39,706 76,90,72,451 89,73,254 For the year ended 31 March 2016 11,91,12,759 17,45,41,648 45,04,737 87,05,480 43,27,246 26,379 19,29,554 3,94,461 2,68,076 65,841 15,78,531 12,134 17,34,25,654 61,721 6,63,036 9,39,004 1,89,617 1,49,17,649 42,77,192 9,24,28,890 17,42,783 32,17,82,273 NFCRA 31,87,440 66,20,204 61,30,573 5,54,508 8,32,957 12,28,66,084 1,21,24,979 65,64,941 11,05,270 6,00,77,137 26,16,286 12,56,117 8,83,90,263 93,06,57,433 2,98,056 ,03,28,648 25,78,290 ,10,15,580 73,13,87,650 3,35,30,823 11,91,86,745 9,45,000.00 50,31,43,994 2,03,68,353 18,51,004 41,19,824 9,02,06,150 1,37,99,290 2,44,211 1,32,15,52,594 87,32,68,346 18,64,01,948 1,98,44,566 58,45,059 37,68,823 76,53,913 860'85 70,38,491 51,55,651 26,56,404 1,33,23,32,343 29,62,91,738 28,55,11,989 9,66,499 ,54,25,666 43,77,307 8,55,76,406 177,65,00,8 16,39,339 71,37,24,620 75,02,823 14,37,60,101 55,26,104 2,35,26,311 2,58,40,981 9,53,324 13,70,008 For the year ended 31 March 2017 (36,75,042) 22,781 5,49,346 8,41,19,449 3,51,300 12,03,616 25,86,100 65,105 16,97,50,612 23,76,36,793 4,43,18,307 50,82,611 7,81,905 006'6 39,22,30,834 46,000 19,267 20,98,590 27,79,317 5.58,116 86,44,044 20,53,64,470 31,58,424 2,52,24,396 1,37,51,815 38,85,55,792 14,10,56,687 NFCRA 63,56,31,553 14,20,83,641 1,84,43,700 64,50,297 5,83,73,671 25,91,299 13,70,008 93,29,96,802 9,20,499 48,198 11,57,61,377 9,34,057 81,223 27,03,414 23,67,680 1,77,45,976 66,80,204 26,46,349 43,54,526 46,06,305 14,56,957 34,17,523 5.432 50,63,154 75,02,823 14,14,24,825 47,475 FCRA Schedule Grants from Plan International Inc (net of expenses incurred on behalf of Plan Balance carried to general and restrictive fund account Income and expenditure account - opening balance Vehicle hire, running and maintenance expenses Surplus/(Deficit) of Income over Expenditure Contribution to provident and other funds Staff recruitment and relocation expenses frainings, conferences and workshops International Inc and other affiliates) oss on disposal of Fixed Assets Postage, telephone and telegram Legal and professional charges Program related expenditure oreign exchange difference Corpus fund Profit on Sale of Fixed asset Payment to NGO partners Repairs and maintenance: Salaries and related costs Printing and stationary Institutional donations Fund raising expenses Individual donations Electricity and water Corporate donations Interest income - Building Bank charges Expenditure Depreciation - Others Gift in Kind Fravelling Insurance

New Delhi From Delhi Frontemational (India Chapter)

The schedules referred to above form an integral part of the financial statements

As per our report of even date attached

For S. R. Batiliboi & Associates LLP

Chartered Accou

Significant accounting policies and notes to the accounts

Prabha Pande

Place: New Delhi Date: 19 August 2017

Bhagyashri Dengle Executive Director

Place: New Delhi Date: 19 August 2017

Membership No.: 400419

amay Bachchani

Place: Gurgaon Date: 19 August 2017

Place: New Delhi Date: 19 August 2017

(3)

habba laude

Chapter)	statements	
Plan International (India Chapter	schedules to the financial statemen	All amounts in Rupees)

•						
	For th FCRA	For the year ended 31 March 2017 NFCRA Tota	12017 Total	For the y	For the year ended 31 March 2016 NFCRA Tota	2016 Total
Schedule 1(a): General fund - Other Gereral Funds (Refer note 4(c) of schedule 6)						
Opening balance Add: Funds received during the year		13,60,59,017 11,55,50,766 13,29,77,622	13,60,59,017 11,55,50,766 13,29,77,622	y ( )	13,07,57,222 15,80,76,786 15,27,74,991	13,07,57,222 15,80,76,786 15,27,74,991
Closing balance	T	11,86,32,161	11,86,32,161		13,60,59,017	13,60,59,017
Schedule 1(b): General fund - Corpus Funds (Refer note 4(e) of schedule 6)						
Opening balance Add: Funds received during the year	9,45,000 47,475	2,14,58,957	2,24,03,957 1,37,99,288	9,45,000	1,27,53,477 87,05,480	1,27,53,477
Closing balance	9,92,475	3,52,10,770	3,62,03,245	9,45,000	2,14,58,957	2,24,03,957
Schedule 1(c): Restricted fund - (Refer note 4(d) of schedule 6)						
Opening balance	12,19,21,087	1,59,07,682	13,78,28,769	8,83,90,264	1,59,07,682	10,42,97,945
Add: Funds received during the year	93,29,49,325	25,92,53,213	1,19,22,02,538	89,61,81,612	15,50,00,008	1,05,11,81,620
Closing balance	11,47,68,902	1,59,07,681	13,06,76,583	12,19,21,087	1,59,07,682	13,78,28,769
			100			

Schedules to the financial statements Plan International (India Chapter) (All amounts in Rupees)

Schedule 2: Fixed assets

		Gross block	block			Depri	Depreciation		Net block	lock
Particulars	As at 1 April 2016	Additions	Deletions / adjustments	As at 31 March 2017	As at 1 April 2016	For the year	On Deletions/ adjustments	As at 31 March 2017	As at 31 March 2017	As at 31 March 2016
Office Fourinment	73 91 475	9.77.136	1	83,68,611	32,49,984	6,74,244	1	39,24,228	44,44,383	41,41,491
Furniture and fittings	32 47 003	1.94.513	•	34,41,516	20,52,923	2,20,975		22,73,898	11,67,618	11,94,080
Computers Hardware	2 04 02 856	17.02.179	ſ	2,21,05,035	1,47,41,193	26,90,831	•	1,74,32,024	46,73,011	56,61,663
Computer Software	17,47,270	1	11	17,47,270	87,124	3,32,029	r	4,19,153	13,28,117	16,60,146
Building Leasehold	41,26,831	5,09,745	í	46,36,576	1,256	5,07,587	ř	5,08,843	41,27,733	41,25,575
mprovement Vehicles	38 34 406	9	6,93,261	31,41,145	13,72,112	6,37,488	6,32,473	13,77,127	17,64,018	24,62,294
Fotal(A)	4.07.49.841	33.83.573	6,93,261	4,34,40,153	2,15,04,592	50,63,154	6,32,473	2,59,35,273	1,75,04,880	1,92,45,249
Previous year	2.83.88.487	1.24,19,154	57,800	4,07,49,841	1,74,36,971	41,19,824	52,203	2,15,04,592	1,92,45,249	1,09,51,516

MCNA										-
		Gross block	block			Depreciation	iation		Net block	поск
Particulars	As at	Additions	Deletions /	Asat	As at	For the year	On Deletions/	As at	As at	As at
	1 April 2016		adjustments	31 March 2017	1 April 2016		adjustments	31 March 2017	31 March 2017	31 March 2016
Office Fournment	14 47 078	3.20.840		17,67,918	56,856	2,16,311		2,73,167	14,94,751	13,90,222
Enemitting and fiftings	1 78 397		٠	1.78.397	44,013	24,324	31	68,337	1,10,060	1,34,384
Computers Hardware	23 93 711	67 188		24,60,899	10,67,831	5,41,270	t	10,00,101	8,51,798	13,25,880
Total/B)	40.19.186	3.88.028		44.07.214	11,68,700	7,81,905	1	509'05'61	24,56,609	28,50,486
Describer user	14 74 436	27 98 843	2.54.093	40.19,186	8,99,738	3,94,461	1,25,499	11,68,700	28,50,486	5,74,698

40,19,186

2,54,093

27,98,843

14,74,436

Previous year

16,60,146 24,62,294 2,20,95,735 1,15,26,214 55,31,713 13,28,464 41,25,575 69,87,543 31 March 2016 Asat Net block 12,77,678 1,99,61,489 41,27,733 55.24.809 13,28,117 17,64,018 2,20,95,735 59,39,134 31 March 2017 Asat 2,78,85,878 2,26,73,292 23,42,235 5,08,843 1,90,41,125 4,19,153 13,77,127 41,97,395 31 March 2017 Asat 6,32,473 6,32,473 1,77,702 On Deletions/ adjustments Depreciation 3,32,029 58,45,059 2,45,299 5,07,587 32,32,101 6,37,488 45,14,285 8,90,555 For the year 87,124 1,256 33,06,840 20,96,936 1,58,09,024 13,72,112 2,26,73,292 .83,36,709 1 April 2016 46,36,576 2,45,65,934 17,47,270 31,41,145 4,78,47,367 4,47,69,027 36,19,913 1,01,36,529 31 March 2017 Asat 6,93,261 6,93,261 3,11,893 adjustments Deletions / Gross block 1,52,17,997 5,09,745 17,69,367 12,97,976 1,94,513 37,71,601 Additions 2,27,96,567 17,47,270 38,34,406 34,25,400 2,98,62,923 41,26,831 4,47,69,027 88,38,553 1 April 2016 As at Computers Hardware Furniture and fittings Particulars Building Leasehold Computer Software Office Equipment Previous year Improvement Total(A+B) Vehicles Total

(7)

Plan International (India Chapter) Schedules to the financial statements (All amounts in Rupees)	FCRA	As at 31 March 2017 NFCRA	Total	FCRA	As at 31 March 2016 NFCRA	Total
Schedule 3: Cash and bank balances  Cash in hand	76,358	6,722	83,080	1,78,373	1,18,367	2,96,740
Balance with scheduled banks - in current accounts - in savings accounts - in fixed deposits	4,13,88,333 81,705 9,87,727 4,25,34,123	39,30,962 5,86,81,333 15,46,20,023 21,72,39,040	4,53,19,295 5,87,63,038 15,56,07,750 25,97,73,163	8,03,04,954 21,422 8,05,04,749	1,54,71,411 5,78,05,600 13,75,37,659 21,09,33,037	9,57,76,365 5,78,27,022 13,75,37,659 29,14,37,786
Schedule 4: Loans and advances (Unsecured, considered good, unless otherwise stated)						
Advances recoverable in cash or in kind or for value to be received Interest accused but not due	30,75,285	20,34,879	51,10,164	54,62,346	15,31,099	69,93,445 12,00,315
Grant sections on the section of the	5,10,87,294	26,11,207	5,36,98,501	4,25,35,188 12,93,122	41,08,677 44,07,624	4,66,43,865 57,00,746
Security deposits	37,52,667	1,43,500	38,96,167	31,39,821	1,41,000	32,80,821 <b>6,38,19,192</b>
Schedule 5: Current liabilities and provisions						
Sundry creditors Income received in advance Other liabilities	24,79,351 9,70,530 <b>34,49,881</b>	69,29,801 5,67,63,889 5,23,682 6,42,17,372	94,09,152 5,67,63,889 14,94,212 6,76,67,253	49,41,921 2,32,25,054 11,47,414 2,93,14,389	41,77,085 4,70,00,767 5,68,730 5,17,46,582	91,19,006 7,02,25,821 17,16,144 <b>8,10,60,971</b>



(9)

Plan International (India Chapter) Schedules forming part of the financial statements (All amounts in Rupees)

# Schedule 6 - Significant accounting policies and notes to the accounts

1. Background

Plan International (India Chapter) ("the Society") was registered under the Societies Registration Act, 1860 vide registration certificate no. S-30005 dated August 16, 1996. The Society has been granted an exemption under section 12A of the Income Tax Act, 1961, vide letter no. DIT (E)/98-99/P-550/98/641 dated January 29, 1999. The exemption has been granted with effect from April 1, 1998. The Society had received prior permission from the Ministry of Home Affairs under the Foreign Contribution (Regulation) Act, 1976 to accept specified foreign contributions vide letter no. II/21022/94 (781)/98-FCRA IV dated May 11, 1999. Further, the Society has been registered under the Foreign Contribution (Regulation) Act, 1976 for carrying out activities of social nature with registration no. 231660122, vide letter no. II/21022/83 (04)/2001-FCRA.III - dated March 29, 2001. The FCRA registration of the Society is renewed on October 31, 2016, vide letter no 0300032792016 in view of the notification F.No.II/21022/36/0207/2015–FCRA-II issued by the Ministry of Home Affairs dated June 29, 2016. The renewed registration is valid for the period of Five years with effect from November 1, 2016.

- 2. The Accounting Standards (ASs) mentioned below are not applicable to the Society for the current year:
  - AS 3 Cash Flow Statement,
  - AS 17 Segment Reporting,
  - AS 20 Earning Per Share
  - AS 21 Consolidated Financial Statements,
  - AS 23 Accounting for Investments in Associates in Consolidated Financial Statements,
  - AS 25 Interim Financial Reporting, and
  - AS 27 Financial Reporting of Interests in Joint Ventures.
  - AS 15 (Revised) Employees Benefits,
  - AS 22 Accounting for taxes on Income
  - AS 18 Related Party Disclosures

Further, certain disclosure requirements with respect to the following Accounting Standards are also not applicable to the Society for the current year:

AS 19 - Leases

AS 28 - Impairment of Assets, and

AS 29 - Provisions, Contingent Liabilities and Contingent Assets.

Accordingly, the Society is not required to disclose certain information in these financial statements pursuant to the above exemptions/relaxations.

#### 3. Significant accounting policies

a) Basis of preparation

The financial statements of the Society have been prepared under the historical cost convention, on the accrual basis of accounting in accordance with applicable accounting standards issued by the Institute of Chartered Accountants of India and the generally accepted accounting principles. The accounting policies adopted in preparation of financial statements are consistent with those of previous year.



Marde hu)

# Schedule 6 - Significant accounting policies and notes to the accounts

#### b) Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities on the date of the financial statements. Actual results could differ from those estimates. Any revision to accounting estimates is recognised prospectively in current and future periods. Contingencies are recorded when it is probable that a liability will be incurred, and the amount can be reasonably estimated.

#### c) Fixed assets and depreciation

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses, if any. Cost includes inward freight, duties, taxes and expenses incidental to the installation of assets.

Depreciation on fixed assets is provided on the basis of written down value method on the following rates as per Income Tax Act, 1961:

Particulars	Rates of Depreciation (per annum)
Office equipment	10 %
Furniture and fixtures	10 %
Computer	60 %
Computer Software	60 %
Vehicle	15 %

Leasehold improvements are depreciated over the remaining period of lease.

The above rates and methods of depreciation are also in line with the estimated useful lives, as determined by the management. The appropriateness of depreciation period and depreciation method is reviewed by the management in each financial year.

#### d) General funds

The Society receives general funds which are unrestricted in nature from domestic sources. The excess of income over expenditure during the year, being general purpose in nature is carried forward for use in the future periods.

### e) Restricted funds

The Society also receives funds which are restricted in nature from foreign and Indian sources. Revenue from the restricted fund is recognized during the year in the Income and Expenditure Account to match the related expenditure. The balance amount is carried forward in the restricted fund for use in the future periods.

# f) Gift in Kind

Gifts in kind (GIK) are recognised as income when received and their value can be reliably estimated, Expenditure is recognised in the period in which the GIK is distributed to the NGO partners.



Plande

# Schedule 6 - Significant accounting policies and notes to the accounts

g) Donations received by the Society qualify for deductions under Section 35AC and Section 80G of the Income Tax Act, 1961 in terms of the approvals below:

Relevant Section of the Income Tax Act, 1961		Sanctioned Limit	Validity
35AC	Establishment and running of creches and enrolment in school of the children of workers employed in factories or at building sites		Till March 31, 2018
Section 80G	Donation received for Charitable Purpose	No limit specified	Until revoked

h) Expenditure

The Society implements its programmes for creating a lasting impact in the lives of vulnerable and excluded children, their families and communities through projects conducted by itself or by other local non-governmental organizations to which it disburses grants. The other organisations are also registered under the Foreign Contribution (Regulation) Act, 1976 in compliance with the said Act. Accordingly, expenditure incurred by the Society during the year includes grants disbursed to other local agencies in accordance with the agreements with them.

i) Interest income

Interest on fixed deposits is recognised on a time proportion basis taking into account the amount outstanding and the rate applicable.

j) Provisions and contingent liability

A provision is recognised in the financial statements where there exists a present obligation as a result of a past event, the amount of which is reliably estimable, and it is probable that an outflow of resources would be necessitated in order to settle the obligation. Contingent liability is a possible obligation that arises from past events and the existence of which will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the enterprise, or is a present obligation that arises from past events but is not recognised because either it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation, or a reliable estimate of the amount of the obligation cannot be made.

k) Foreign exchange transactions

Transactions in foreign currency are recorded at the exchange rate prevailing on the date of transaction. Foreign currency assets and liabilities are restated at the rate prevailing as at the date of Balance Sheet. The difference between the year-end rate and exchange rate as at the date of transaction, if any is recognized as expense or income in the Income and Expenditure Account.



Plande

Schedule 6 - Significant accounting policies and notes to the accounts

1) Employee benefits

The Society's obligations towards various employee benefits have been recognized as follows:

Short term employee benefits

All employee benefits payable wholly within twelve months of rendering service are classified as short-term employee benefits. Benefits such as salaries, allowances, are recognised in the Income and Expenditure Account in the period in which the employee renders the related services.

Post-employment benefits

**Defined contribution plans**: The Society's provident fund is a defined contribution plan where the contribution paid/ payable under the scheme is recognised as an expense in the period in which the employee renders the related service. The Society's contributions are deposited with the Regional Provident Fund Commissioner and are charged to the Income and Expenditure Account.

**Defined benefit plans:** In accordance with the Payment of Gratuity Act, 1972, Society provides for Gratuity, a defined benefit retirement plan (the "Gratuity Plan") covering eligible employees. The Gratuity Plan provides a lump sum payment to vested employees at retirement, death, incapacitation or termination of employment, of an amount based on the respective employee's salary and the tenure of employment. Liabilities with regard to the Gratuity are determined as at the year end date and paid to LIC scheme approved by Government of India.

m) Leases

Lease rental in respect of operating lease is charged to expense when due as per terms of the related agreement.

lew Delhi Shebbe larde

(This space has been intentionally left blank)

# Schedule 6 - Significant accounting policies and notes to the accounts

# 4. Notes to Accounts

a) Leases

The lease period varies from 3 to 9 years with the option to extend the same with mutual consent. The lease rent charged to Income and Expenditure Account is Rs.1,54,25,666 (Previous year Rs. 1,28,46,366).

b) Legal and Professional expenses

Payments to auditors (excluding service tax) are as below:

Particulars	For the year ended March 31, 2017	For the year ended March 31, 2016
Statutory audit Other services, certification etc.	9,25,000 1,00,000	9,00,000 1,00,000
Total	10,25,000	10,00,000

# c) General fund: The fund movement is given below:

			General f	und (Non FCR	A Funds)			
		As at Marc	h 31, 2017			As at Mai	rch 31, 2016	
Donor name	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance
Individual donations	13,60,59,017	11,55,50,766	13,29,77,622	11,86,32,161	13,07,57,222	15,80,76,786	15,27,74,991	13,60,59,017
Total	13,60,59,017	11,55,50,765	13,29,77,622	11,86,32,161	13,07,57,222	15,80,76,786	15,27,74,991	13,60,59,017

# d) Restricted fund: The fund movement is given below:

			Restricted f	und (FCRA Fu	nds)			
		As at Marc	ch 31, 2017			As at Mar	ch 31, 2016	
Donor name	Opening balance	Fund Receipts during the year	Utilized during the year	Closing Balance	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance
Plan International Inc.	7,52,62,111	71,39,68,828	77,43,36,770	1,48,94,169	4,59,06,892	73,08,05,409	70,14,50,189	7,52,62,111
Coca Cola	2,21,71,362	1,03,15,500	28,30,674	2,96,56,188	65,14,570	1,94,30,494	37,73,702	2,21,71,362
PFI/USAID	-	-	-		-	43,65,119	43,65,119	-
Bombardier	-	-	-	-	2,57,173	120	2,57,173	-
Tyco International Management Co. (UK)	-	-		-	3,01,450	-	3,01,450	-



lew Delhi G

July -

Schedule 6 - Significant accounting policies and notes to the accounts

Total	12,19,21,087	93,29,49,325	94,01,01,510	11,47,68,902	8,83,90,264	92,97,12,435	89,61,81,612	12,19,21,08
Ericsson India Pvt Ltd	-	2,03,243	2,03,243	-	48,54,148	56,70,298	1,05,24,446	
Interest Income		23,67,680	23,67,680	-	-	44,68,517	44,68,517	
Individual donations	-	6,30,288	6,30,288	-		6,96,921	6,96,921	
Oracle India	-	68,59,900	30,22,800	38,37,100	-	-		
USAIDS	26,54,592	31,50,000	47,66,129	10,38,463	-	31,87,895	5,33,303	26,54,59
ExxonMobil Company India Pvt Ltd	67,60,684	-	64,19,690	3,40,994	40,88,746	64,20,000	37,48,063	67,60,68
Castrol India	-	50,00,000	49,61,417	38,583	_	-	-	
Hyundai	-	60,00,000	50,43,868	9,56,132	-			
IBM	-	11,00,000	11,00,000	-	-	-	-	
HSBC		1,77,02,401	40,92,186	1,36,10,215	-	~	-	
BA Continuum India Pvt. Ltd.	-	59,98,320	-	59,98,320	-		-	
AT & T Global	-	69,30,000	-	69,30,000	-		-	
EC	80,98,110	3,26,29,157	1,13,46,768	2,93,80,499	1,41,20,362	73,54,743	1,33,76,995	80,98,11
Daiichi Sankyo India Pharma Private Limited	37,24,726	l=	37,24,726	-	25,00,450	40,28,724	28,04,448	37,24,72
Mitsui Corporation	2,53,081	-	-	2,53,081	2,23,900	2,52,000	2,22,819	2,53,08
Goodyear	-	-	-	-	57,00,000		57,00,000	
Catholic Relief Services	12	50,098	-	50,098	2,25,814	-	2,25,814	
Boston Consulting	2,80,104	10,000	1,42,409	1,47,695	-	20,96,302	18,16,198	2,80,10
Akzo Nobel	3,84,000	9,46,269	13,30,269	-	-	10,00,000	6,16,000	3,84,00
Columbia Group of Children in Adversity Incorporation	8,77,053	-	7,78,168	98,885	-	8,87,632	10,579	8,77,05
Action Aid	-	-	-	-	7.	42,52,599	42,52,599	
Local Events	1,00,000	20,73,127	15,31,067	6,42,060	-	1,00,000	(*)	1,00,000
Capgemini	7,36,987	20,26,200	27,63,187	-	-	20,26,200	12,89,213	7,36,98
Tom Shoe's	6,18,277	93,92,744	82,60,323	17,50,698		3,35,30,823	3,29,12,546	6,18,27
Axis Bank Foundation	-	5,20,13,661	5,20,13,661	-	-	4,45,92,136	4,45,92,136	
Humana Dignity Foundation	-	4,72,75,187	4,72,75,187	-	-	4,87,66,320	4,87,66,320	
Dak Foundation	-	63,06,722	11,61,000	51,45,722	12,98,459	57,80,302	70,78,761	
Asian Development Bank	(24)	-	-	-	23,98,300	(5)	23,98,300	





Plande

# Schedule 6 - Significant accounting policies and notes to the accounts

			Restricted fu	nd (Non FCRA	Funds)				
		As at Mar	ch 31, 2017		As at March 31, 2016				
Donor name	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance	
Punjab National Bank Housing Finance Limited	08	16,85,565	7,19,245	9,66,320	-		ē	-	
Jharkhand State Aids Control Society (JSACS)	-	-	-	-	: <b></b>	4,47,381	4,47,381	-	
Crest Pre Media	-	-	-		11,15,000	-	11,15,000	-	
Government of India-Ministry of Rural Development	-	-	-	-	-	(7,95,212)	(7,95,212)	-	
Tata Sustainability Group	4,68,405	-	4,68,405	-	4,68,405	•	-	4,68,405	
UNDP	-	1 <u>1</u> 177	-	2	2,39,008	-	2,39,008		
WeKare Society	-	-	-	-	_	4,61,684	4,61,684	-	
Central Railside Warehouse Company Limited	-	(32,927)	(32,927)	-	-	7,61,200	7,61,200	-	
Vodafone Essar	-	-			16,61,200	(12,000)	16,49,200	-	
Boston Consulting	-			-	-	7,06,302	7,06,302	-	
UNICEF	-	63,15,414	63,15,414	-		(2,55,897)	(2,55,897)		
Axis Bank Foundation	-	12,07,811	12,07,811	-	-	15,99,141	15,99,141		
Renew Power Ventures Pvt. Ltd.	1	13,69,305	6,565	13,62,740		7.	-		
DLF	-	32,55,000	32,55,000			-	1 <b>-</b>		
Escort Limited	-	19,06,251	15,87,500	3,18,751	-	54,99,738	54,99,738		
GFATM		18,43,45,789	18,39,58,020	3,87,769	-	10,63,76,108	10,63,76,108		
CIPLA FOUNDATION	_	99,999	-	99,999	-	9,00,001	9,00,001	-	
VIHAAN	-	6,65,629	6,65,629	-	16,89,212	79,94,353	96,83,565		
N.R. Management	28,65,147	61,23,271	79,06,910	10,81,508	42,55,351	99,47,609	1,13,37,813	28,65,147	
Ericson India Private Limited	-	53,02,524	53,02,524	-	-	-	-		
Deutsche CIN Centre Pvt. Ltd.	-	10,43,378	10,43,378	enal (/	-	-			

New Delh

Mande W.

# Schedule 6 - Significant accounting policies and notes to the accounts

Total	1,59,07,682	25,92,53,213	25,92,53,214	1,59,07,681	1,59,07,682	15,50,00,008	15,50,00,008	1,59,07,682
Interest income	69,31,238	31,58,424	100,89,662	-	24,26,500	45,04,737		69,31,238
35AC grant	-	2,18,76,894	2,18,76,894	-	-	1,41,75,928	1,41,75,928	
Event Income	56,42,892	36,29,028	6,06,108	86,65,812	40,19,491	26,88,934	10,65,533	56,42,892
Metso India Pvt. Ltd.	-	17,24,668	17,24,668	=	5	-	= = = = = = = = = = = = = = = = = = = =	-
LIC housing Finance	V-5	65,26,914	44,43,434	20,83,480	2	-	-	-
FICCI Social Ecomic Development Foundation	-	45,50,276	38,36,100	7,14,176		2	-	-
Castrol India	-	45,00,000	42,72,874	2,27,126	-	-	-	-

# e) Corpus Fund: The fund movement of corpus fund is given below:

			Corpus f	und (FCRA F	unds)			
	As at March 31, 2017				As at March 31, 2016			
	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance
Institutional Donation	9,45,000	-	(2)	9,45,000	-	9,45,000	-	9,45,000
Interest Income	-	47,475	-	47,475	-	-	-	-
Total	9,45,000	47,475	-	9,92,475	-	9,45,000	-	9,45,000

		As at March	31, 2017		As at March 31, 2016			
Donor name	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance	Opening balance	Funds Receipts during the year	Utilized during the year	Closing Balance
Interest Income	2,04,58,957	91,51,813	(=)	2,96,10,770	1,17,53,477	87,05,480	F	2,04,58,957
Institutional Donation	10,00,000	-	-	10,00,000	10,00,000	8	9	10,00,000
Corporate Donation	-	46,00,000		46,00,000	-	-		
Total	2,14,58,957	1,37,51,813	-	3,52,10,770	1,27,53,477	87,05,480	E I	2,14,58,957





Plante

# Schedule 6 – Significant accounting policies and notes to the accounts

f) Donation Received in kind: The society has received 49,656 pairs (previous year 54,096 pairs) from Toms Shoes, USA for distribution in the state of Jharkhand during the year ended March 31, 2017. All the received shoes were fully distributed by March 31, 2017.

	For the year end	led March 31, 2017	For the year ended March 31, 2016		
Particulars	Quantity (No of Pairs)	Value	Quantity (No of Pairs)	Value	
Balance at the beginning of the year	-	-	1,56,240	2,37,51,672	
Add: Receipts during the year	49,656	75,02,823	54,096	74,16,020	
Less : Distribution during the year	49,656	75,02,823	2,10,336	3,11,67,692	
Balance as at the end of year	-	VE*	-	_	

g) Details of related parties and nature of relationship are summarised below:

Related Party	Relationship
Executive Director	Key Management Personnel

h) Previous year figures have been audited by a firm other than S. R. Batiliboi & Associates LLP and have been regrouped and rearranged wherever necessary to conform to current year's classification.

For S. R. Batiliboi & Associates LLP

Chartered Accountants

ICAI Firm Registration Number 101049W/E300004

For and on behalf of Plan International (India Chapter)

per Sanjay Bachchani

Partner

Membership No.: 400419

Place: Gurgaon

Date: 19 August, 2017

Bhagyashri Dengle

**Executive Director** 

Place: New Delhi Date: 19 August, 2017 Prabha Pande

Prable Pande

Treasure

Place: New Delhi

Date: 19 August, 2017

Dr.J.V.R.Prasada Rao

Secretary

Place: New Delhi Date: 19 August, 2017

Chartered Accountants

Golf View Corporate Tower - B Sector - 42, Sector Road Gurgaon - 122 002, Haryana, India

Tel: +91 124 464 4000 Fax: +91 124 464 4050

# Independent Auditor's Report on the Statement of Receipt and Payment account for the year ended March 31, 2017

The Members Plan International (India Chapter) E-12 Kailash Colony New Delhi

- 1. This Report is issued in accordance with the terms of our service scope letter and master engagement agreement dated July 21, 2017 with Plan International (India Chapter) (hereinafter the "Organisation").
- 2. The accompanying Statement of Receipt and Payment account for financial year ended March 31, 2017 (hereinafter referred as the "Statement"), has been prepared by the Organisation; which we have initialled for identification purposes only, contains the details in accordance with the provision of the Foreign Contribution (Regulation) Act, 2010, rules, notification/order issued there under (Act).

# Management's Responsibility for the Statement

- 3. The preparation of the Statement is the responsibility of the Management of the Organisation including the preparation and maintenance of all accounting and other relevant supporting records and documents. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the Statement and applying an appropriate basis of preparation; and making estimates that are reasonable in the circumstances.
- 4. The Management is also responsible for ensuring that the Organisation complies with the requirements of the Act.

#### Auditor's Responsibility

- 5. Pursuant to the requirements of the Act, and the Regulations, as applicable to maintenance of books of accounts and the audit thereof, our responsibility is to express a reasonable assurance in the form of an opinion whether the information furnished in this Certificate, the enclosed Balance Sheet as at 31 March, 2017 and the Statement of Receipts and Payments for the year then ended, which relate only to Foreign Contributions, is correct as checked by
- 6. We conducted our examination of the Statement in accordance with the Guidance Note on Reports or Certificates for Special Purposes issued by the Institute of Chartered Accountants of India. The Guidance Note requires that we comply with the ethical requirements of the Code of Ethics issued by the Institute of Chartered Accountants of India.
- 7. We have complied with the relevant applicable requirements of the Standard on Quality Control (SQC) 1, Quality Control for Firms that Perform Audits and Reviews of Historical Financial Information, and Other Assurance and Related Services Engagements.



Chartered Accountants

- 8. The audited financial statements referred to in paragraph 5 above, have been audited by us, on which we issued an unmodified audit opinion vide our report dated August 19, 2017. Our audits of these financial statements were conducted in accordance with the Standards on Auditing, issued by the Institute of Chartered Accountants of India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.
- 9. A reasonable assurance engagement involves performing procedures to obtain sufficient appropriate evidence on the Reporting criteria mention in paragraph 5 above. The procedures selected depend on the auditor's judgement, including the assessment of the risks associated with the Reporting Criteria. We have performed the following procedures in relation to the Statement:
  - a) Traced and agreed the amounts in the attached Statement, to the audited financial statements of the organisation as at and for the year ended March 31, 2017 as referred in paragraph 5 above and tallied following details with financial and book of accounts:
- The brought forward foreign contribution at the beginning of the year was INR 80,504,749.
- ii. Foreign contributions of INR 901,058,294 and INR 7,502,823 was received by the society in cash and in kind respectively during the year ended March 31, 2017.
- iii. The interest from foreign contribution of INR 2,367,680 was received by the society during the financial year ended March 31, 2017.
- iv. The balance of unutilised foreign contribution with the society at the end of the year as at March 31, 2017 was INR 42,534,123.
- v. The society has maintained the accounts of foreign contribution and records relating thereto in the manner specified in Section 19 of Foreign Contribution (Regulation) Act, 2010 (42 of 2010) read with sub-rule 17 of the Foreign Contribution (Regulation) rules 2011.
  - b) Tested the arithmetical and clerical accuracy of the Statement.
  - c) Obtained necessary representations from management.

(This space has been intentionally left blank)



**Chartered Accountants** 

#### Opinion

- 10. Based on the procedures performed by us, as referred in paragraph 9 above and based on management representations, we are of the opinion that the amounts and particulars as appearing in the Statement, read together with notes therein, are in agreement with the books of accounts for the year ended March 31, 2017.
  - a. The information in this certificate and in enclosed Balance Sheet as at March 31, 2017 and Statement of Receipt and Payment account for the year ended March 31, 2017 is correct as checked by us.
  - b. The society has utilised the foreign contribution received for the purpose(s) it is registered granted prior permission under Foreign Contribution (Regulation) Act, 2010.

#### Restriction on Use

11. The certificate is addressed to and provided to the Members of the organisation solely for the purpose to enable comply with requirement of Foreign Contribution (Regulation) Act, 2010 and to submit the accompanying Statement to the Ministry of Home Affairs, Government of India, and should not be used by any other person or for any other purpose. Accordingly, we do not accept or assume any liability or any duty of care for any other purpose or to any other person to whom this certificate is shown or into whose hands It may come without our prior consent in writing.

For S.R. Batliboi & Associates LLP

**Chartered Accountants** 

ICAI Firm Registration Number: 101049W/E300004

er Sanjay Bachchani

Partner

Membership Number: 400419

Place: Gurgaon

Date: December 8, 2017

# PLAN INTERNATIONAL (INDIA CHAPTER) RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED MARCH 31, 2017

For the year ended 31-Mar-17 Amount (Rs.)

Opening Balance		
Inventory in Hand (Gift in Kind)		
Cash in Hand	178,373	
Cash at Bank	,	
Fixed Deposits	80,326,376	20 504 740
Tived Deposits	-	80,504,749
ADD: RECEIPTS		
Foreign Contribution received during the year		
- In Cash	903,425,974	
- In Kind	7,502,823	910,928,797
Total Receipts (A)		991,433,546
LESS; PAYMENT		
Payments to Programme Partners/ NGOs		635,631,553
Salaries and related costs		142,083,641
Contribution to employees' provident fund		18,443,700
Staff recruitment and relocation expenses		920,499
Travelling		17,196,937
Vehicle hire, running and maintenance expenses		934,057
Trainings, conferences and workshops		17,745,976
Postage, telephone and telegram		6,680,204
Rent		12,646,349
Repairs and maintenance:		12,040,349
- Building	4,354,526	
- Others	4,606,305	8,960,831
Fund raising expenses	4,000,303	1,456,957
Publication		48,198
Printing and stationary		3,417,523
Legal and professional charges		6,450,297
Program related expenditure		
Electricity and water		58,373,671 2,591,299
Insurance		1,370,008
Bank charges		81,223
Foreign exchange difference		5,432
Fixed assets purchased		3,432
- Office equipments	977,136	
- Furniture and fixtures	194,513	
- Building Leasehold Improvement	509,745	
- Vehicles	509,745	
- Computers	1,702,179	3,383,573
Liabilities/provisions adjusted		2.620.464
Advances/deposits adjusted		2,639,454
Advances/deposits adjusted		7,838,041
Total Payments (B)		948,899,423
(A-B)		42,534,123
Represented by:		
Cash in Hand		76,358
Cash at Bank		41,470,038
Fixed Deposits		987,727
		42,534,123

This is the Receipts and Payments account referred to in our Certificate to Form FC-6

For S. R. Batiliboi & Associates LLP

Chartered Accountants

Firm Registration 100 01049W/E300004

Saujay Bachchani

Partner

Membership No.: 400419

Place: Gurgaon Date: December 8, 2017

For and on behalf of

Plan International (India Chapter

Bhagyashri Dengte // DUO!

Place: Delhi

Date: 27th November'2017